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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment and promote community pride.

**Minutes of the Longridge Town Council full council meeting held at the Station Buildings, Longridge**

**on Wednesday 13th March 2024 at 7pm.**

**Present:**

Cllr J Rogerson (Mayor) Cllr R Ray

Cllr K Spencer Cllr R Walker

Cllr L Jameson Cllr P Smith

Cllr D Jackson Cllr R Beacham

Cllr Stubbs

Town Clerk – Gill Mason

**1079/24 Mayor's welcome.**

The Mayor welcomed everyone to the meeting.

**1080/24 To receive apologies.**

Cllr S Rainford.

**1081/24 Declarations of interests.**

Cllr Walker declared an interest in the planning application 3/2023/0997.

Cllr Rogerson declared an interest in the planning applications 3/2023/0997 and 3/2024/0062.

**1082/24 Public participation.**

No public present.

**1083/24 Minutes of council meetings.**

It was resolved that the minutes be approved and signed by the chair.

Proposed by Cllr Jameson.

Seconded by Cllr Walker.

**1084/24 Planning & licence applications.**

**Application 3/2024/0123**

**1 Lower Lane Longridge PR3 3SL**

Approval of details reserved by condition 8 (details of sound limiter device) of planning permission 3/2023/0707.

The town council has no observations.

**Application 3/2024/0094**

**67 Higher Road Longridge PR3 3SY**

Proposed two-storey and single-storey extension to rear.

The town council has no observations.

**Application 3/2024/0042**

**Land west of Preston Road Longridge PR3 3BE**Approval of details reserved by conditions 6 (road adoption), 10 (surface water drainage scheme), 11 (surface water drainage operation and maintenance) , 12 (surface water drainage verification report), 13 (details of play equipment), 14 (protected species licence), 17 (electric vehicle charging points), 18 (external levels and finished floor levels), 21 (boundary treatments) and 22 (biodiversity enhancement) of planning permission 3/2023/0100.

The town council has no observations.

**Application 3/2024/0105**

**22 Willows Park Lane Longridge PR3 3HJ**

Proposed two storey extension to side and rear with first floor balcony and glazed canopy over patio area to rear, and first floor projection over new porch canopy to front. Resubmission of 3/2023/0813.

The town council has the following observation: The first floor side windows of the extension which look over the neighbours property are changed from clear to opaque glass.

**Application 3/2024/0020**

**Alston Dairy Alston Lane Longridge PR3 3BL**

Erection of proposed Class E retail unit for sale of some local farm produce, including mezzanine café and terrace area with car parking and service yard; extension to the dairy warehouse; new staff parking; storage building with associated access. Landscaping across the whole site and associated works.

The town council would like further information on the siting of the storage building which is not near the retail unit or café and has associated access onto Pinfold Lane.

Proposed by Cllr Rogerson.

Seconded Cllr Spencer.

(7 in favour : one objection)

**Application 3/2023/0997**

**The Royal British Legion Townley Road Longridge PR3 3EA**Proposed residential development of 12 apartments (with restricted occupancy for residents aged 55 and over) following the demolition of the social club. Resubmission of 3/2020/0960.

The town council object to the application as the scale of the development has not altered from the original submission, there is not adequate disabled parking and the design of the apartments is not in keeping with Longridge conservation area.

**Application 3/2024/0062**

**Land to the south of Stella Maris Alston Lane Longridge PR3 3BN**

Proposed retention of hardstanding area to existing agricultural building.

The Town Council has no observations.

Cllr Jameson left the meeting at 7.25pm.

Cllr Stubbs attended the meeting at 7.29pm.

**1085/24 To consider the proposal of Longridge obtaining Fair Trade Town status.**

It was resolved that the town council support the proposal of becoming a Fairtrade Town and allocate £150 to the project.

Proposed by Cllr Spencer.

Seconded by Cllr Walker.

**1086/24 Finance**

**To authorise the following payments:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Description** | **Amount** | **Method** |
| Rosemary Glen | Cleaning Station Buildings | £487.96 | BACS |
| SY Maintenance | Caretaker | £250.00 | BACS |
| Terry Lewis | Gardener | £100.00 | BACS |
| British Gas | Electricity invoice | £1374.15 | DD |
| Lentech | Christmas tree and lights removal | £60.00 | BACS |
| Easy Websites | Monthly payment for hosting | £96.36 | DD |
| Cathedral Hygiene | Nappy Bin waste disposal | £61.34 | DD |
| Water Plus | Jan - Feb charges | £169.32 | DD |
| British Gas Business | Gas Charges | £269.16 | DD |
| HMRC | PAYE and NI employer payments | £499.04 | BACS |
| TPCS | Office line (Oct – Dec outstanding) | £194.30 | BACS |
| Ribble Valley BC | Lease of land - Windsor Avenue allotments | £308.09 | BACS |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| The Old Station Café | Gas charges | £308.99 | BACS |
| The Old Station Café | Water charges | £123.99 | BACS |
| The Old Station Café | Lease rent | £600.00 | BACS |
| The Old Station Café | Gas charges | £148.03 | BACS |
| The Old Station Café | Water charges | £79.75 | BACS |

It was resolved that the payments be made.

Proposed by Cllr Walker.

Seconded by Cllr Jackson.

**1087/24 To review and approve the appointment of members to working groups, committees and external bodies.**

It was resolved that the following members are appointed to the committees and working groups.

**Planning working group**

Cllr Jameson

Cllr Spencer

Cllr Smith

Cllr Walker

Cllr Stubbs

**Budget Committee**

Cllr Rogerson

Cllr Rainford

Cllr Walker

Cllr Smith

**Estates Committee**

Cllr Rogerson

Cllr Jameson

Cllr Stubbs

Cllr Spencer

Cllr Jackson

Cllr Smith

Cllr Walker

**Staffing Committee**

Cllr Beacham

Cllr Jackson

Cllr Walker

Cllr Ray

**1088/24 To consider and approve the costs up upgrading the phone system to digital.**

The clerk and Cllr Walker will look further into costs and providers for a digital system.

**1089/24 To consider and approve the quote received for relaying of the cenotaph flagged area.**

It was resolved that the town council approve the quote and the works be completed at a cost of £650.00.

Proposed by Cllr Walker

Seconded by Cllr Stubbs.

**1090/24 To consider the proposal of pledging to take part in the Great Britain Spring Clean on the 30th March 2024.**

It was resolved that the town council support the proposal and that each councillor pledge to pick up one bin bag of litter. A budget of £150.00 was allocated to the project for prize money.

Proposed by Cllr Spencer.

Seconded by Cllr Ray.

**1091/24 Reports and correspondence (information only)**

8th June Field Day invitation.

Parked car at war memorial.

**1092/24 Date and time of the next full council meetings.**

Wednesday 10th April 2024 at 7pm

Wednesday 8th May 2024 at 7pm.

Wednesday 12th June 2024 at 7pm.

Wednesday 10th July 2024 at 7pm.

August – to be confirmed.

Wednesday 11th September 2024 at 7pm.

Wednesday 9th October 2024 at 7pm.

Wednesday 13th November 2024 at 7pm.

Wednesday 11th December 2024 at 7pm.

The meeting closed at 8.23pm.

Signed …………………………………………………………………… Date …………………………………………..